



2746 Ocean Beach Highway, Longview, WA 98632

Dear Parent,

Welcome to Smart Start Early Learning Center, and thank you for considering enrolling your child for the 2019-20 school year. Smart Start Early Learning Center is a private, nonprofit preschool program, currently serving more than 135 students, ages 2½ to 6. Our center is dedicated to meeting children where they are and then guiding them to develop strong physical, intellectual, and emotional foundations.

We are pleased to announce that we will soon be accepting enrollment paperwork for all of our programs: Jump Start to Preschool, Preschool, and half-day Kindergarten. **If you would like to enroll your child for the 2019-20 school year, completed registration packets will be accepted from families new to Smart Start beginning Monday, January 7 through Friday, February 22, 2019.** Please plan to drop-off your registration materials or mail to the address above. Applications will be received on a first-come, first-served basis and assigned a number. Then, in the order received, Smart Start will contact new families during the week February 25, 2019, for class session placement. Please note that we do anticipate classes will fill quickly, and our general registration session will be open to all families beginning Monday, March 4, 2019.

Please complete the steps below to best ensure that you secure the desired class session for your child at Smart Start ELC for the 2019-20 school year. Thank you for allowing Smart Start ELC the opportunity to be a part of your child's early development and education—a privilege and a responsibility we embrace wholeheartedly. We are all extremely excited to begin this journey with your child and family as we plan for the upcoming school year. Please contact us if you have any questions or concerns.

Sincerely,
Smart Start Early Learning Center

- 1) Please visit our website at www.smartstartelclongview.com for information about our school, our program options, and all enrollment paperwork. If you don't have access to a printer, please contact us for a hardcopy of the enrollment paperwork.
- 2) Please review the 2019-20 Class Option Menu (on our website, located at the Programs tab). Here, you will find class session days and times, general information about what our programs offer, and monthly tuition rates.
- 3) Complete both sides and sign the Registration Form.
- 4) Complete both sides and sign the Parent/Tuition Contract.
- 5) Complete and sign the Photo Release.
- 6) Complete and return the Immunization Checklist and current immunization paperwork.
- 7) Submit the non-refundable registration fee of \$75.00. Please note that this fee will be held by Smart Start until the week of February 25, 2019. **Only once Smart Start has contacted you and your child has been placed will the fee be deposited by Smart Start, and your child's registration process for the 2019-20 school will be complete.** Under the following circumstances, your registration fee will be returned to you: 1) Smart Start cannot place your child in a desired session or 2) Smart Start is unable to contact you to place your child after which your registration fee will be returned to the mailing address provided.